

ROCHESTER PARK & RECREATION BOARD MEETING MEETING MINUTES

Date: 10/15//2025

Time: 6:00PM

Location: 320 Main Street, Rochester, IN 46975

1. Call to Order

- Meeting called to order at 6:00pm by Kim Landis.
- Pledge

2. Roll Call

- **Board Members Present:**
 - Kim Landis, President
 - Mitch Hayes, Board Member
 - Tammy Williams, Board Member
 - Ed Richard, Vice President

3. Approval of Minutes from Previous Meeting

- Motion to approve minutes by Ed Richard.
- Seconded by Kim Landis
- Motion carried or denied: Approved

4. Reports

Landon Notz/Duane Border - Park Supervisor and Maintenance

Daily Duties: Bathrooms / Mowing / Landscaping / Trash / Inspections / Maintenance, etc.

City Park:

- Repaired and replaced wood throughout the park
- Repaired door at the east bathroom
- Painted frisbee golf sign poles, park equipment, benches, tables, and park rules sign
- Painted east bathroom
- Repaired peeling surface on basketball court
- Installed door sweeps on north bathroom doors
- Repaired fans in the east bathroom

Fansler Park:

- Repainted playground equipment

Jaycee Park:

- Removed slats from fence
- Removed tables
- Removed porta potty
- Turned off water to the drinking fountain

Boat Ramp / Lake:

- Hung butterfly mural on the lake bathroom

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Other:

- Provided tables for the Chili Cook Off
- Replaced old fence at 9th and Race Street
- Installed bike rack and bench at 9th and Race Street
- Prepped for placement of Santa House at Centennial Park

Duane

Department Updates

- **White House:** The Fire Department is finishing up training at the house. The contractor is scheduled to begin demolition after this week.
- **Pool:** The new climbing wall and diving board have arrived and will be installed for next season.
- **Golf Course:** The tile flooring at the Pro Shop was removed and replaced with new carpet by House of Décor.
- **Facilities:** Discussion continues regarding the double-door versus residential door option (vendor TBD).
- **City Park:** E&B Paving installed three new drywells. Approximately 10 inches of dirt were removed from the existing and new parking areas, stone was placed, and base blacktop has been laid. The final surface will be completed next week.
- **Maintenance:** A porta potty was knocked over and toilet-papered; it has been cleaned up and removed for the season.
- **Equipment:** The department traded the excess dump truck for a newer 10-year-old street truck, replacing the previous 25-year-old vehicle.

Capital Planning:

- **Pool:** Planned major expenditures total approximately \$160,000, including a roof and fascia replacement in 2028 (\$25,000), a new liner (\$100,000), and filtration system servicing in year 7 (\$35,000) for filter finger replacement and other surface work.
- **Golf Maintenance:** Equipment replacement over the next 10 years totals \$1.2 million, with an annual reserve of \$117,000 recommended.
- **Maintenance Building:** A new maintenance building is being considered within the next five years.
- **City Park Improvements:** Capital investment of \$427,000 is projected over the next three years, with approximately \$44,000 per year set aside for equipment replacement and related costs.

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Digital Wolf - Marketing Update

Light Up the Park

- Grant Application & Itemized List
- All info is on www.rochesterparkandrecreation.com/light-up-the-park
- List of Businesses - ongoing
- Due October 29th by their next meeting on Oct. 30th

5. Old Business

N/A

6. New Business

Play Pro-Bryce Sheets

- **Manitou Mountain Update** – The design includes workout equipment placed around the perimeter on both sides. The new play area will be about 2,000 square feet smaller than the current Manitou Mountain, featuring a 30-foot-tall tower with a 20-foot slide and a flex net. The design considers *perceived risk*, allowing users to safely exit if they feel uncomfortable with the height. It also includes a Global Motion Spinner and a climbing feature with wheelchair transfer access. Project estimates range from \$1 million to \$1.2 million, depending on the selected equipment. A discussion was also held about bringing the park up to current code standards.

Showcased a variety of park options.

CPI certification class - 12/2 to 12/4

- Landon Notz to possibly attend class in Greenfield, IN (certified safety)

Ed Richard

- Purple tent of hope at the pavilion will be set up

7. Adjournment

- Motion to adjourn by Tammy Williams at 7:51PM
- Seconded by Ed Richard.
- Motion carried or denied: carried.

Minutes submitted by:

Jessica Shafer, Marketing Consultant

October 15, 2025, PM