

Rochester City Park Board

Meeting Minutes

May 13, 2024

Attendees:

President/Secretary Alex Berlin (AB), Vice President Mitch Hayes (MH), Ed Richard (ER), Kim Landis (KL), Mayor Trent Odell

AB called meeting to order at 6 PM.

Pledge

Minutes from last meeting need an edit on attendees, then we can approve

Golf Course- Lee Cutting

Waiting for an update from Rochester Glass Co. on window install date, they are getting worse. Duane will follow up with Glass Co.

Yardage markers needed for driving range, Lee to research something that cannot be stolen

Lee looking for volunteers for Youth Clinic so that he can setup dates

2024 Year to date Revenue is only down about \$3000 from last year and with all this rain that seems pretty good

Lee can't specify open and close times, its based on sunrise and sunset and spraying weeds is a factor. We will think through how to list that on social media and the website. Lee will get with Digital Wolf Marketing to review rates so that we can verify everything online is accurate

Golf Course- Anthony Johnson

New cart paths have been delayed by weather, but are partially torn up. As soon as we have some nice days that will be cleaned up and then repaved.

Anthony has a irrigation pump issue. One quote to fix is around \$12,000, we will get a few more quotes and then choose a vendor.

Anthony experimented with a deep tine to refresh the grass and underground on the greens and is happy with the outcome

Provided new equipment list with a needs assessment. He will provide quotes as needed to plan for equipment

#### Parks- Duane Border

Maintenance building concrete and shell have been quoted. Burns building quoted \$54,700 and Schwartz building quoted \$53,600. Duane will quote the concrete himself to see if he can save money. KL motioned to approve the addition to the maintenance building by Schwartz at a not to exceed cost of \$53,600. Duane will add electric and plumbing later. The building is 30x60x14 with two overhead doors, one person door, and one window. Funds will be supplied from 1515 Parks Buildings. All approved.

Bathrooms are being opened up but we need a plumber to change the electrical components to mechanical components in the East bathroom at the city park

Jaycee park backboards are in but there is a weight issue because of the material used. Duane will either work on shoring the posts up or look at a normal commercial backboard.

The new Gator is here and is a very effective tool

The splash pad is open. We kept it open later than the pool last year, we need to decide what to do this year

We are hoping to have a water fountain at Jaycee park sometime in June

Duane would like for the City to take over the ownership of the road surrounding the city park. The street department already maintains it, but by having it in City inventory, state grants would pay for 75% of the repaving. ER motioned to turn that road over to the City as a one way street. The park board would still like to have input on a parking plan before the next paving. KL seconded the motion. All approved.

Duane provided a general estimated cost for a 60 spot parking lot on the East side of the City park and the south side of 13<sup>th</sup> street. We will use this as a reference point as we go through the 5 year plan process.

Duane has hired 3 part time maintenance people for the parks at this point

Jana Vance of Rochester City School Corporation reached out to start a discussion about the school corp. taking over the city park softball field, which is currently underutilized and in disarray. The park board will incorporate this conversation into our 5 year plan.

## Lakeside beach

FCLA presented findings from an online public survey of what to do at Lakeside beach. The overwhelming response was that it was dirty, unsafe, and there was too much goose feces. The park board and FCLA want to work together to get this cleaned up and functional by mid June. FCLA will continue to look at goose prevention and will provide a cost estimate for new sand. The park board can provide labor to remove old sand and potentially labor to clean the beach up each day. The DNR has not responded to a request to put more pea gravel in the water that was submitted by FCLA 2 months ago. By recollection, this took 8 months last time it was done. FCLA also has an upcoming suggestion for a sign.

The park board also intends to study this area as part of the 5 year plan that we intend to embark upon shortly.

The butterfly garden needs new supports so that it can be strengthened and we can remove the wire supports. KL provided a quote from Schweetsa Construction for \$4200.88 for the materials and labor. KL motioned to approve the construction quote. MH seconded. All approved

## Pool- Duane Border

The pool had a major lead in the pressurized supply line. AB and Duane called in emergency repair from Buddenbohm and Moore with no bids or cost estimates due to the nature of the issue. The plumbing was exposed over the weekend and fixed on Monday. Duane will work on refilling the hole and getting new concrete poured. We are still on track to open memorial day weekend.

Duane will get the baby pool sand blasted and water proof rubber painted prior to opening

## Swim lessons

Lori proposed to bring on another manager for swim lessons at \$15/hour. Charlee Schwenk who has a lot of experience would be the new co-manager and provided examples of Red Cross Swim Lesson plans. All other lifeguards involved will be offered their normal pay plus \$1 per hour. The swim lessons will be offered as follows:

2 sessions, the first at 9 am to 9:45 am, the second at 9:50-10:20 am. The earlier time will be designated for ages 6 and up. The later time will be for 4 and 5 year olds. Each group can hold 20 kids. The cost will be \$80 per child for 8 lessons. There will be 4 sessions offered:

June 17<sup>th</sup>, Monday through Thursday

June 24<sup>th</sup>, Monday through Thursday

July 1<sup>st</sup>, Monday through Wednesday, and Friday

July 8<sup>th</sup>, Monday through Thursday

Lifeguard applications are in. We will hire about 12. Lifeguard pay is \$12/hour plus \$.25 per hour for each prior year of work performed.

Pool days and hours are May 25<sup>th</sup> to August 1<sup>st</sup> from 11 am to 7 pm M-Sa, 12 pm to 7 pm Sundays. Parties can be booked any day from 7-9 pm. After August 1<sup>st</sup>, days are tentative depending on lifeguard help available but the pool may run reduced hours until September 1<sup>st</sup>.

Pool costs are \$4 per person over the age of 3. A pass can be purchased for \$45 per person, or \$40 per person in a family purchase

Summer Parks Program- Lindsay Barts- Director

Parks program will run June 10 to June 28.

110 kids are booked and 16 leaders have committed.

Kids will be taken for free breakfast at 7:45 am after drop off and then to lunch at 12:00 pm as released.

Lindsay will schedule a park walk through with KL and Duane border prior to start

Discussion was had on charging for next year in order to provide stability and grow the program

5 Year plan

Two plans have been proposed but time did not allow for discussion and approval at this meeting. We hope to choose a plan at the next meeting

Marketing

We introduced Jessica Shafer of Digital Wolf Marketing who will be taking over the creation of our website and social media presence. She can be reached at [digitalwolfnetwork@gmail.com](mailto:digitalwolfnetwork@gmail.com)

Jess is working first and foremost to get our information up to date and accurate about costs, open times, etc. on all website and social media platforms.

## Miscellaneous

Andy Perkins attended to discuss food trucks. It is likely that the City has a specific food truck vendor policy in the near future. However for the time being, all that approval goes through another board. AB motioned to make a recommendation to city council for a change of co-authority for itinerant merchants and sidewalk vendors when they are on park property. ER seconded. All approved.

MH moves to adjourn. ER seconded All approved.

Next meeting is Wednesday May 22<sup>nd</sup> at 12 PM at City Hall. Following meeting is June 10<sup>th</sup>, 2024 at 6 PM at City Hall